

Non-Profit Organization Profile

Area of Interest:

Organization Name:

Tax Exempt Status: Are you a 501(c)(3)?

If yes, what date was it granted?

If no, what is the name of your umbrella organization?

Mission Statement:

Physical Address:

Mailing Address:

Telephone:

Fax:

Email:

Website:

Contact:

Synopsis of Activities:

Funding Sources:

Non-profit Organization Interview Guide

What have you identified as the most pressing community needs in your area of service? (Have they done a needs assessment? If so, obtain a copy.)

What other local organizations are working in your area of service?

Have you collaborated on any joint projects with any other local organizations?

What are the most pressing short-term needs for your organization? (i.e. capital expenditures, special projects, one-time expenses, other funding needs)

What items would you put on your organization's "Wish List"? (for prospective donors)

Non-Profit Organization Interview Guide Grant Recipients

Have you completed the project for which you received a grant from the SCF? If so, what are the results?

How may we advertise the success of your project?

Non-profit office space

How do you meet your organization's administrative needs?

Do you have an office or a designated meeting space?

If available, would you utilize shared office space designated for non-profit organizations? How often might you use the space?

**Send to:
Tom Mix
Sequim Community Foundation
PO Box 1304
Sequim, WA 98382**